

**Delaware County Regional Wastewater District
Board of Trustees**

March 1, 2023

Members present, roll call: Mr. W. Walters, Mr. R. Maynard, Mr. R. Hensley, Mr. J. Taulbee, and Mrs. B. Ragland.

Ex-Officio Member: Not present

Staff present: Director Richards, Mrs. P. Ring, Attorney Struble

Others present: Mr. Rob Bellucci and Thomas Barclay, Commonwealth Eng.

Mr. Taulbee motioned to suspend the regular board meeting and call the Public Hearing opened. Mrs. Ragland seconded. Motion passed 5-0.

President Walters called the Public Hearing to order at 3:00 p.m.

Mr. Barclay of Commonwealth Engineering spoke on the Notice of Intent to File a wastewater funding application with SRF for the Wes-Del/DCRWD Wastewater Utility Improvement project.

Hearing no public comments, Mrs. Ragland motioned to close the Public Hearing. Mr. Taulbee seconded. Motion passed 5-0.

Mr. Taulbee motioned to open the regular board meeting. Mr. Maynard seconded. Motion passed 5-0.

Mrs. Ragland motioned to approve the February 1, 2023 meeting minutes. Mr. Maynard seconded. Motion passed 5-0.

Mr. Maynard motioned to approve the claims from January 28th, 2023 through February 17th, 2023 totaling \$226,854.90. Mrs. Boyce seconded. Motion passed 5-0.

Director Richards read the disbursement requests. Director Richards will resubmit the corrected February pay app for \$45,775.00. **Mr. Maynard Motioned to approve the corrected February pay application in the amount of \$45,775.00 for resubmission. Mrs. Ragland seconded. Motion passed 5-0. Mr. Taulbee motioned to pay Atlas the remaining balance of the retainage release. Mrs. Ragland seconded. Motion passed 5-0.**

There is uncollectable debt to be written off. **Mr. Maynard motioned to write off \$337.06 for the property located at 8308 Yellowstone Dr. Mr. Taulbee seconded. Motion passed 5-0. Mr. Maynard motioned to write off \$393.65 for the property located at 7705 Meadowview Ln. Mrs. Ragland seconded. Motion passed 5-0.**

Director Richards reported on the collections update, there is \$4403.98 past due over entire area; 2 properties were disconnected and 2 were reconnected in the month of February. One of the lift stations was damaged in a hit and run incident, the car ramped the panel; it has been reset by Toric and is in a good place. It will be replaced during the upcoming Royerton Collection System Improvement Project. The new truck has been held up for delivery due to additional inspection.

Attorney Struble gave an update on the Muncie Sanitary District talks. She would like the board's approval to move on to mediation with MSD regarding the rate. **Mr. Maynard motioned to move on to mediation with MSD. Mr. Taulbee seconded. Motion passed 5-0. Mr. Maynard motioned to have the mediation held during the second week of April. Mr. Taulbee seconded. Motion passed 5-0.** A signer for the PER is needed for the Wes-Del project. **Mr. Taulbee motioned to consent President Walters to sign a signatory resolution and the PER acceptance for the Wes-Del project. Mr. Ragland seconded. Motion passed 5-0.** Attorney Struble would like permission to send a letter to Wes-Del to clarify some things as to the District's position and contribution to the project. **She will write a letter and have an update after the next meeting with Wes-Del. Mr. Taulbee motioned for the letter to be written and sent to Wes-Del. Mrs. Ragland seconded. Motion passed 5-0.**

Hearing no further comments, President Walters adjourned the meeting.

Respectfully submitted,

Ray Maynard

~~Mr. W. Walters, President~~ not present

Mr. Ray Maynard
Vice-President

Commonwealth Engineers, Inc.

Progress / Status Report

TO: DCRWD **Report Period:** 02-01-23 thru 03-01-23

FROM: CEI

DATE: 03-01-23

PRIOR REPORT ACTIVITIES:

- Westbrook Sewer Project
 - CR 600 Lift Station Leaking Electrical Conduit Warranty Notice
 - Warranty Notice sent to Atlas on 2/9/23.
 - Source of intrusion into electrical conduit under investigation by Majestic.
 - Asset Management Plan (AMP) generated for final review.
 - Fiscal Sustainability Plan (FSP) generated for review.
- Wes-Del Sanitary Sewer Extension
 - PER written report under review by project manager.
 - PER figures generated by CAD and under initial review.
- Wes-Del Water Connection Extension
 - CEI reviewing material regarding the existing water system.
 - Drafts of Section 1-6 in development.
- Oakville Sanitary Sewer Extension
 - Draft of Sections 1 in development.
 - Draft of Section 2 and 3 ready for 1st internal review
 - Sections 4-6 to be developed pending design considerations.

WORK ANTICIPATED:

- Complete and finalize review of Wes-Del PER to SRF
- Assembling SRF project closeout materials for Westbrook Sewer Project.

ACTION ITEMS / ITEMS FOR DISCUSSION:

- CEI Invoice - **\$8,475.00**