

**Delaware County Regional Wastewater District
Board of Trustees**

November 2, 2022

Members present, roll call: Mr. W. Walters, Mr. R. Maynard, Mrs. J. Boyce, Mrs. B. Ragland, and Mr. M. Jacobs.

Ex-Officio Member: Not present

Staff present: Director Richards, Mrs. P. Ring, Mr. D. Jones, Attorney Struble and Attorney Hoover

Others present: None

President Walters called the meeting to order at 3:00 p.m.

Mrs. Boyce motioned to approve the October 5, 2022 meeting minutes. Mr. Maynard seconded. Motion passed 5-0.

Mrs. Ragland motioned to approve the claims from October 1st, 2022 through October 28th, 2022 totaling \$207,599.43. Mrs. Boyce seconded. Motion passed 5-0.

Mr. Brad Bookout addressed the Board regarding funds requested of the District at last month's meeting for the Salem Township future development site. Discussion was held. **Mr. Maynard motioned the District contribute funding for this project in the amount of \$219,760.00. Mrs. Boyce seconded. Motion passed 5-0.**

Director Richards asked for a motion to move forward with the new website by transitioning to the new website from the old one. **Mrs. Boyce motioned to move forward with the new website. Mr. Jacobs seconded. Motion passed 5-0.**

Director Richards had a committee meeting with Board members regarding the 2023 Budget and it was sent to all members. **Mr. Maynard motioned to approve the 2023 Budget. Mrs. Ragland seconded. Motion passed 5-0.** The committee recommended the 2023 Salary Ordinance be introduced so it may be voted on in the December meeting. **Mrs. Boyce motioned to introduce the 2023 Salary Ordinance. Mr. Maynard seconded. Motion passed 5-0.**

An uncollectable debt in the amount of \$24.21 for the property located at 13901 W Sargent, Daleville, needs to be written off. **Mr. Maynard motioned to write off the amount of \$24.21. Mrs. Ragland seconded. Motion passed 5-0.**

Director Richards presented lift station #13 replacement pump quotes to the Board for a vote. Quality Repair for \$7,882.00 and Xylem for \$12,896.00. **Mr. Jacobs motioned to purchase the pump from Quality Repair for \$7,882.00. Mr. Maynard seconded. Motion passed. 5-0.**

Director Richards read the monthly Westbrook disbursement request; Commonwealth in the amount of \$22,053.00; \$17,103.00 is an actual SRF fund disbursement and \$4,950.00 will be paid to Commonwealth from an AMP grant. **Mr. Maynard motioned to pay the disbursement request in the amount of \$22,053.00. Mr. Jacobs seconded. Motion passed 5-0.** The delinquent amount to be collected this month is \$2290.91; last month it was \$2665.75. Director Richards described the work completed and to be finished at the CR 600 and CR 500 lift stations in Westbrook. He presented Commonwealth's status report which is attached to these minutes. He will schedule another public meeting in Daleville Town Hall regarding the Overlook Dr. project.

Attorney Hoover stated there is a meeting with Muncie Sanitary District scheduled for the 9th of November to discuss the agreement sent to us. A letter was sent to the Thurstons regarding a modular home in Cammack telling them they are required to hook in to the sanitary sewer; no response from the homeowner as of yet. Attorney Hoover stated she and Attorney Struble are working on the interlocal agreements for upcoming Wes-Del and Oakville projects. Farm Bureau has relayed they are wanting to leave all furniture in the building they don't need at no cost to us.

Hearing no further comments, President Walters adjourned the meeting.

Respectfully submitted,

Mr. W. Walters, President

Commonwealth Engineers, Inc.

Progress / Status Report

TO: DCRWD **Report Period:** 11-03-22 thru 12-07-22
FROM: CEI
DATE: 12-07-22

PRIOR REPORT ACTIVITIES:

- Atlas completed remaining punch list remediation activities.
- Use of Remaining Contingency
 - CR 600 LS hatch installed and concrete slabs poured.
 - New Concrete Drive installed at CR600 LS.
 - Flow Meter installed and Building upgraded at CR 600 LS.
- Assembled Change Order No. 8 for Final Quantity Adjustment and Lift Station building size increases.

WORK ANTICIPATED:

- Additional CR 500 LS work following assemblage and approval of Change Order No. 9
 - Work includes:
 - Recoating Valve Vault
 - Recoating Wet Well
 - Replacement Pump Rails, piping, and valves.
- Potential Available Contingency - **\$11,805.58**

ACTION ITEMS / ITEMS FOR DISCUSSION:

- Atlas Excavating Pay Application 22 - **\$3,059.01**
- Atlas Excavating Release of Retainage - **\$23,639.00**
- Change Order No. 8 - **\$3,220.00**
- Kleinpeter Labor Standards Invoice - **\$5,000.00**