

**Delaware County Regional Wastewater District  
Board of Trustees**

**January 4, 2023**

**Members present, roll call:** Mr. W. Walters, Mr. R. Maynard, Mrs. J. Boyce, Mr. J. Taulbee, Mr. P. Olson and Mr. R. Hensley.

**Ex-Officio Member:** Not present

**Staff present:** Director Richards, Mrs. P. Ring, Mr. D. Jones, Attorney Struble

**Others present:** Mr. Rob Bellucci and Thomas Barclay, Commonwealth Eng.; Mrs. Ashli Smith, Spotted Monkey

**President Walters called the meeting to order at 3:00 p.m.**

**Election of Officers for 2023:** Mrs. Boyce motioned to re-appoint the standing officers of 2022 to the same offices in 2023. Mr. Maynard seconded. Motion passed 5-0.

**Mr. Olson motioned to approve the December 7, 2022 meeting minutes. Mr. Maynard seconded. Motion passed 5-0.**

**Mr. Olson motioned to approve the claims from November 30<sup>th</sup>, 2022 through December 31<sup>st</sup>, 2022 totaling \$107,626.58. Mr. Maynard seconded. Motion passed 5-0.**

Hook-In Ordinance 2023-02 was presented at the December 7, 2022 meeting and is ready for a vote. **Mrs. Boyce motioned to adopt Hook-In Ordinance 2023-02. Mr. Olson seconded. Motion passed 5-0.**

Director Richards read the Westbrook project disbursement requests. SRF-Atlas WB project pay app, \$52,602.00; SRF-Commonwealth pay app, \$5,778.00; SRF-Commonwealth AMP Grant-\$1,400.00 for a total of \$59,780.00. **Mr. Olson motioned to approve all pay apps totaling \$59,780.00. President Walters seconded. Motion passed 5-0.**

Director Richards reported the delinquent amount to be collected this month is \$2041.43. Mr. Bellucci, President Walters, Mr. Friend and Director Richards set up and attended a meeting in Daleville for Overlook Drive residents; there are 11 houses to be serviced on that street; nine were in attendance with spouses and all were in favor of the project.

Mrs. Ashli Smith reported updates to the Board. Our new website is live, two update e-mails were sent to customers in December, she also reported on the analytics for Google.

Mr. Bellucci reported on upcoming projects. The Westbrook project is getting wrapped up, \$8,000-\$9,000 will be left over and will need to be spent. PER (preliminary engineering report) assembly for the project going from Gaston to Wes-Del is 75% complete and the Oakville project PER is 50% complete. Once the PER's are completed they will be submitted to SRF. July 1, SRF will release projects to be funded. Mr. Bellucci has been in contact with Jennifer at

CROWE regarding the schedule of the projects and who is customer of whom; also, the rates will need be discussed for new customers. Mid-summer things will transition into actual implementation of these projects.

Attorney Struble would like for Jennifer Wilson of CROWE to start to be in contact with the rate consultants. She had drafted Memorandums of Understanding regarding the Wes-Del and Oakville projects for clarity. **Mrs. Boyce motioned President Walters can have leeway regarding the Memorandums for Wes-Del and Oakville with Attorney Struble's guidance. Mr. Maynard seconded. Motion passed 6-0.**

Attorney Struble sent a letter to Delaware County Redevelopment requesting Daleville TIF money. She released a judgement on a property filed by a previous Attorney that is not in our service area. She also stated Director Richards is sending an e-mail to Mr. Barlow at MSD (Muncie Sanitary District) advising him they have the flow information Baker-Tilly was requesting; we need to schedule a date, possibly January, to sit down with MSD to further discuss a contract.

Hearing no further comments, President Walters adjourned the meeting.

Respectfully submitted,

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Mr. W. Walters, President